

MADRASATU AHLIS SUNNAH-01409628 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Civil Rights	Civil Rights (On-Site Assessment Tool) (809H)	MADRASATU AHLIS SUNNAH-01409628	810	04/14/2022	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 03/25/2022 09:49 AM CAP Accepted				
	Corrective Action Plan: Submitted by B. Maisah Watts 03/17/2022 02:25 PM The USDA non-discrimination statement will be included on our Wellness Policy that will be posted on our school website. The Wellness policy will be reviewed on the website every year				
	Flagged by Corinne Santos-Hernandez 03/14/2022 11:43 AM The current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website. The current statements [regular and shortened version for limited space (Form #213)], are available on the Department of Agriculture Forms web site or at the following link: http://www.fns.usda.gov/fns-nondiscrimination-statement . Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Group 1: CA Count (2)		MADRASATU AHLIS SUNNAH-01409628		04/14/2022	CAP Accepted

MADRASATU AHLIS SUNNAH-01409628 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 03/25/2022 09:48 AM CAP Accepted				
	Corrective Action Plan: Submitted by B. Maisah Watts 03/17/2022 02:01 PM The food service admin., head cook, cashier and school principle did the Civil Rights training. All food service staff and all teacher will undergo the Civil Rights training before school start in Sept. as part of orientation. Documentation of the annual training that includes staff who attended, date of training and topics covered will be kept on file. Civil Right posters are posted in every classroom as well as in the front hall of the building. One of the two nondiscrimination statements will be posted of the schools website along with and in the wellness policy.				
	Flagged by Corinne Santos-Hernandez 03/14/2022 11:43 AM The SFA must use the most current non-discrimination statement on all program materials made available to the public. All materials/documents distributed to households or posted on the school's website must contain one of the two nondiscrimination statements found from the link below: https://www.fns.usda.gov/civil-rights/usda-nondiscrimination-statement-other-fns-programs . Explain, in detail, how the correct non discrimination statement will be incorporated in program materials and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Flagged by Corinne Santos-Hernandez 03/14/2022 11:43 AM Civil Rights training must be provided on an annual basis by September 30, 2021 to all frontline staff and those employees who supervise frontline staff. This was outlined in the NJ Back to School Reminders for School Year 2021-2022 Memo dated September 13, 2021 as well as Certified as part of the Annual Application packet (SNP Attestations). "Frontline staff" are defined as all employees who interact with Child Nutrition program applicants or participants. Acceptable training methods include the recently updated Civil Rights for School Nutrition Program Professionals webinar and the Civil Rights Self-Study Guide found in SNEARS. The SFA must keep documentation of the annual training that includes staff who attended, date of training and topics covered. Training was completed in October 2021 for all frontline staff. Explain, in detail, the measures taken to ensure that training will be completed prior to the deadline in subsequent years.				
Group 2: CA Count (5)		MADRASATU AHLIS SUNNAH-01409628		04/14/2022	CAP Accepted

MADRASATU AHLIS SUNNAH-01409628 - Corrective Action Report (Detail)

Corrective Action History	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 04/18/2022 10:46 AM</p> <p>CAP Accepted</p>
	<p>Corrective Action Plan: Submitted by B. Maisah Watts 04/12/2022 11:25 AM</p> <p>Copies of the Wellness Policy and assessments of will be available in the main office and posted of the school's website www.thesunnah.org/school.</p> <p>The Principal and the Food Service Admin. and Office Manager will monitor and assure that the website information will be updated and distributed.</p> <p>As well as making the Wellness Policy and Assessment are reviewed and assessed at least once a school year and revised every 3 years.</p> <p>We have put together a committee that will also monitor this process.</p> <p>4/1/2022</p>
	<p>Flagged by Corinne Santos-Hernandez 03/14/2022 11:44 AM</p> <p>SFAs are required to inform the public (including parents, students and others in the community) about the results of the most recent assessment of the Local School Wellness Policy. Acceptable methods may include disseminating printed or electronic copies or posting the completed assessment on the SFA's school web site. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>
	<p>Flagged by Corinne Santos-Hernandez 03/14/2022 11:44 AM</p> <p>A copy of the most recent assessment of the implementation of the local school wellness policy was not provided. The wellness policy must be assessed by the wellness committee, at least once a school year. Provide the date the assessment was completed. In addition, upload a copy of the assessment to the documents tab.</p>
	<p>Flagged by Corinne Santos-Hernandez 03/14/2022 11:44 AM</p> <p>The Local School Wellness Policy must be reviewed and updated periodically. An example would be to update the policy at an annual stakeholders' meeting. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>
	<p>Flagged by Corinne Santos-Hernandez 03/14/2022 11:44 AM</p> <p>The Local School Wellness Policy must be made available to the public (including parents, students and others in the community). Acceptable methods include disseminating a printed copy or posting a copy on the SFA's school web site. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>
	<p>Flagged by Corinne Santos-Hernandez 03/14/2022 11:44 AM</p> <p>The SFA must provide a copy of the current Local School Wellness Policy and/or web address where the current policy is posted. In addition, explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>

MADRASATU AHLIS SUNNAH-01409628 - Corrective Action Report (Detail)

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Group 3: CA Count (2)		MADRASATU AHLIS SUNNAH-01409628		04/14/2022	CAP Accepted
	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 04/18/2022 10:47 AM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by B. Maisah Watts 03/28/2022 01:00 PM</p> <p>We will keep record and keep track of all food labels, CN labels manufacturer product formulation statements, USDA Foods Information Sheets and use them to make sure menus are in compliance with the meal patterns. We will offer 2 types of milk everyday for both meals and snack times. The food service staff will be required to watch the webinar series on the Meal Pattern and Nutritional Quality. And keep record of all training We have already started implementing this process. The Head Cook and the Food Service Admin (myself) have already started watching the Meal Patterns. Once we hire more staff they will be required to complete also.</p> <p>3/14/22</p>				
	<p>Corrective Action Plan: Rejected by Corinne Santos-Hernandez 03/25/2022 09:50 AM</p> <p>Please include the date of implementation for the corrective action plan that was submitted.</p>				
	<p>Corrective Action Plan: Submitted by B. Maisah Watts 03/17/2022 01:18 PM</p> <p>We will keep record and keep track of all food labels, CN labels manufacturer product formulation statements, USDA Foods Information Sheets and use them to make sure menus are in compliance with the meal patterns. We will offer 2 types of milk everyday for both meals and snack times. The food service staff will be required to watch the webinar series on the Meal Pattern and Nutritional Quality. And keep record of all training.</p>				
	<p>Flagged by Corinne Santos-Hernandez 03/14/2022 11:45 AM</p> <p>At lunch, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 5 components of the reimbursable lunch, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product</p>				

MADRASATU AHLIS SUNNAH-01409628 - Corrective Action Report (Detail)

Corrective Action History

formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Please refer to all trainings conducted by the state agency that can be found in the resources tab under trainings to assist in improving and correcting the findings from the administrative review.

-- For students K-5 and 6-12 only one type of milk was served for the week of January 10-14, 2022. One percent white milk was served to the students for breakfast and lunch.

* Milk storage was an issue in the kitchen and sponsor did mention that they now have a milk cooler/fridge for more storage. They were not aware that 2 types of milk should be offered and served to the students for both meals. There was a period when they were serving fat free chocolate milk but was not enough for everyone and white milk was the only option that students can choose from. Advised to have a pre-order system in place so the estimate number of milk can be ordered without having to worry about not having enough. Sponsor also mentioned a concern about the sugar content found in the flavored milk that caused concern as to why only 1% white milk was served especially for breakfast.

- For students in grades 6-12, at least 10-12 oz. equivalent servings from the grains required meal component must be offered per week, with a minimum of 2 oz. equivalent per day.

On 1/11/22 only 1.82 oz. equivalent was served. The whole wheat roll was not enough to meet the minimum 2 oz. equivalent. Chicken tenders was served this day but proper nutrition labels were not provided (CN label and product formulation statement) to document the grains per oz. eq.

On 1/12/22 only .928 oz. equivalent was served. One slice of whole wheat bread (1 serving) was offered to the students. Chicken nuggets was served this day but proper nutrition labels were not provided (CN label and product formulation statement) to document the grains per oz. eq.

On 1/14/22 only 1.8 oz. equivalent was served. Whole wheat bun was offered to the students. Turkey ham and American cheese was served this day.

*** The SFA met the weekly requirement for grains but did not meet the minimum requirement of 2 oz. equivalent daily for 3 days during the review week. ***

- For students in grades 6-12, the weekly requirement for red/orange were not met. The weekly total for red/orange was 1 cup which did not meet the 1 1/4 cup for the week. Carrot sticks was served on January 14, 2022 with 1 cup portion for 9-12 grade group.

Recommended to sponsors to watch the webinar series for Meal Pattern and Nutritional Quality as part of the corrective action plan so this does not repeat and will be corrected for the next administrative review. In addition, advised sponsor to have the vendor include detailed information for the milk type to include both milk served to students.

MADRASATU AHLIS SUNNAH-01409628 - Corrective Action Report (Detail)

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	<p>Flagged by Corinne Santos-Hernandez 03/14/2022 11:45 AM</p> <p>At lunch, portion sizes planned for each component must meet both daily and weekly minimum requirements for each appropriate grade group. When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture's Form web site for specific component and minimum quantity requirements. Production records must also document that both daily and weekly minimum quantities for each component are offered. Other supporting documentation (including but not limited to the USDA Food Buying Guide, food labels, CN labels, manufacturers product formulation statements, standardized recipes, etc.) must be used to determine the creditable amount each menu item contributes to the meal pattern to assure that required minimum quantities are offered.</p> <p>Production records must include sufficient information to evaluate the menus contribution to the lunch pattern requirements. It must reflect all meal components served as part of the reimbursable meal.</p> <p>The following information on the production records was not consistently recorded or completed:</p> <ul style="list-style-type: none"> • Menu items • All varieties of meat/meat alternate, grains WGR (oz. equivalent) and vegetable subgroups must be recorded to provide creditable meal component contribution. • Recipe number/Product • HACCP (Hazard Analysis Critical Control Points) process (milk temperature) • Portion Size (Portion sizes of menu items were recorded incorrectly. The actual portion size served to students must be recorded. The specific portion size for each component was not recorded.) <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Please refer to Meal Pattern and Nutritional Quality webinar trainings posted on SNEARS and conducted by the state agency that can be found in the resources tab under trainings to assist in improving and correcting the findings from the administrative review. Recommended to sponsors to watch the webinar series for Meal Pattern and Nutritional Quality as part of the corrective action plan so this does not repeat and will be corrected for the next administrative review. In addition, advised sponsor to have the vendor include detailed information for the milk type to include both milk served to students.</p>				
Meal Counting and Claiming - Review Period	Meal Counting and Claiming - Review Period (On-Site Assessment Tool - Site) (322H)	MADRASATU AHLIS SUNNAH-3406	325	04/14/2022	CAP Accepted

MADRASATU AHLIS SUNNAH-01409628 - Corrective Action Report (Detail)

Corrective Action History	<p>Corrective Action Plan: Accepted by Corinne Santos-Hernandez 03/25/2022 09:48 AM</p> <p>CAP Accepted</p>
	<p>Corrective Action Plan: Submitted by B. Maisah Watts 03/17/2022 11:18 AM</p> <p>Because we are serving breakfast and lunch and snacks in the class rooms.</p> <p>Teachers are being directed to be carefully and only record complete grab and go meals taken by students.</p> <p>At this time we are offering Serve over Offer vs Serve</p> <p>Posters are be provided to all classrooms showing what a reimbursable meal looks like.</p> <p>Once teachers submit the tallied daily roosters the Food Service Admin. and a office staff member will recount and verify.</p> <p>After the exit conference the food service team discussed this issued and determined that this corrective plan had to be implemented immediately. So on March 14th we started having 3 people count the roosters.</p>

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Breakfast and lunch counts by category (free, reduced and/or paid) must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.

- Meal Rosters are used for all grades in the school. On 1/7/22, there was an underclaim of 1 meal served for breakfast.
- The following days were reviewed that had incorrect claim in reimbursement for lunch.
 - 1/3/22 there was 1 underclaim of 1 meal
 - 1/5/22 there was 1 underclaim of 1 meal
 - 1/10/22 there was an overclaim of 2 meals
 - 1/12/22 there was an underclaim of 2 meals
 - 1/17/22 there was an underclaim of 2 meals
 - 1/24/22 there was an overclaim of 1 meal
 - 1/27/22 there was an overclaim of 1 meal
 - 1/28/22 there was an overclaim of 1 meal

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged